

SINTEF Employees
Trondheim, Oslo & c.
NORWAY

Address:
Location:
www.sintef.no
Enterprise Number:

Your reference	Our reference	Project / File code	DATE
—	—	SINTE _X	2019-09-18

Dear all,

Here is the `sintefletter` class. This class allows you to write letters in the SINTEF reference template from \LaTeX with minimal effort.

The class inherits from the generic `sintefdoc`; see its documentation for language and custom-data settings.

To set up the headings, insert the command `\frontmatter` right after `\begin{document}`.

Some commands are available to set the fields in the first page's header:

`\recipient` the recipient's address;

`\yourref` the recipient's reference;

`\ourref` SINTEF's reference;

`\project` SINTEF's project code.

The date is set with the standard `\date` command.

Best regards

Federico Zenith